

STEPS Meeting Log
Agenda Items, Decisions, and Action Required

Improving the Physical Environment

6:30- 8:10 pm, STEPS Office

2/24/2020

Attendees: Karel Titus, Janet Lynch ,Tony DeL Plato, Joey Diana Gates, Janet Lynch ,Phyllis Motill, Harold Bush, David Wood ,Tim Houseknecht, Theresa Lahr

Time	Discussion Item	Person Responsible	Decisions Required	Decisions Made	Actions Required	Person Responsible Completion Date
6:30 pm	Introductions	All –Karel facilitated	Everyone introduced themselves	Per agenda- 1 hr. of meeting time devoted to Green Team activities	Develop plans to move forward with Green Team /composting initiative	all
6:35-7:35 pm	<p>Tim provided the history of Green Team formation and reviewed the recent high level SS food waste audit results.</p> <p>Participants reviewed the schematic diagram of the rollout and timeline Seneca Falls School District used to implement their composting program.</p>	<p>Tim and Tony</p> <p>all</p>	<p>Roll out of composting pilot project requires more planning, training, communication and support for the school</p> <p>An offsite on town/ village property or centralized location may not be be feasible at this time.</p>	<p>Tap into expertise and experiences of Seneca Falls District : Barb Reese project lead provided input for this meeting and a schematic diagram summarizing how the SF district implemented their composting program K-12</p> <p>All agree the easy to grasp schematic provides of all the elements and is an excellent summary of SF steps for school compost program implementation Intent is one day our pilot project will carry over so that we have a food waste drop-off site and composting program for our villages and towns.</p>	<p>Tony to meet with school principal & Heather Neville the compost club leader at elementary school and follow up with Barb Reese from Seneca Falls District with questions generated at this meeting</p> <p>Thank you Barb for sharing and your willingness to support</p> <p>Focus on getting a sorting station and training.</p>	<p>Tony to make contacts prior to 3/23 IPE workgroup</p> <p>Seneca Meadows potential source of funding for sorting station. Tim to f/u with Mark Benjamin</p> <p>Tim to doodle poll mtg of the Green Team, combining membership with the Farm to School group</p>

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“ ”	<p>Tony discusses options to process organic waste and states Joey's input/expertise is very helpful here.</p> <p>Harold suggest contacting Cayuga Composting.</p> <p>David talked about single plastic use bans, reducing and offsetting greenhouse gas emissions relative to composting</p>	<p>Tony</p> <p>Harold</p> <p>David</p>	<p>Would need a composter that will effectively keep wildlife out and not create odors.</p> <p>David spoke to long term challenges- climate related events & fossil fuel reliance discussion ensued</p>	<p>Need to think about "onsite composting," or one site for SS school district.</p> <p>No specific decision reached.</p> <p>David states it would be excellent if our 5 prisons could participate at that point.</p>	<p>Find out what SS elementary school compost club is doing and consult the elementary school principal</p> <p>Consider challenges and opportunities brought forward</p>	<p>Tony to contact Heather Neville & Barb Reese and consult with elementary school principal Adam Rundell</p> <p>Harold will contact Mary at Cayuga Composting</p> <p>David to reach out to LEC & Ovid village talk composting ideas.</p>
“ “	<p>Joey describes an " Open Space" , a tool for engaging groups similar to STEPS Kitchen Table Talks – where a group comes together for a guiding purpose</p>	<p>Joey Gates</p>	<p>Conduct an Open Space event to explore a particular (TBD) question about composting</p>	<p>Enables people with ideas and energy to turn their ideas into actionable plans</p>	<p>Open Space effective to identify where someone might want to engage in the composting process- Joey describes a place where all welcome to share their ideas and has used this format on other projects.</p>	<p>Joey stands ready to conduct an Open Space for community /school</p> <p>No actionable items identified. To revisit next meeting</p>
7:35pm	<p>Kitchen Table Talk – 3/20, 1-3 pm at Ovid Health Center waiting room</p>	<p>Theresa update</p>	<p>Discussed ideas for Kitchen Table topics for March</p> <p>Coronavirus threat is worrisome to some residents</p>	<p>Topic chosen: Personal Preparedness</p> <p>Health experts are mobilized to detect, contain and treat coronavirus</p>	<p>Contact Sen. Co. Health Dept. for guidance as to what residents can do to prevent and prepare – without adding a fear factor. Invite public health educator to lead discussion at the March Kitchen Table Talk</p>	<p>Theresa to seek Sen. Co senior public health educator participation. Will inquire about free preparedness items to incentivize resident participation in the Kitchen Table Talk</p>
“ “	<p>Karel requested very specific info regarding the process to implement Complete Street projects and funding for eligibility.</p>	<p>Janet and Karel</p> <p>Beth Burdick – GV BOCES Creating Healthy Schools and Community Coordinator</p>	<p>Request guidance from Beth Burdick. Seek clarification on how to move forward post her January presentation to the community.</p>	<p>Safe routes/roads and cross walks needed</p>	<p>A specific concern in Ovid is lack of safe cross walks.</p>	<p>Theresa to follow up with Beth Burdick – invite to 3/23 meeting</p>

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	A Dollar General store coming to village of Interlaken discussion followed	Tony		Village of Interlaken has a code workshop on Thursday	A Complete Street policy can ensure the route to the new DG store is safe and designed to be shared by all	Village of Interlaken code workshop is 2/27- 6pm at village hall
7:50	Announcements: Interlaken resident Kim Pollack to intern with STEPS for six months extending our reach and work on special projects within our health improvement plan.	Theresa	none	none	Kim looks forward to assisting her neighbors to carry out their ideas for health improvement, assisting with Resident health promotion project	Kim onboarding as STEPS ambassador next month-
“ “	Citizen Preparedness Sat. 5/16 9 -11 am at the Lodi Fire Dept.- Flyers distributed	“ “	Training is “Go Bag “event – free emergency preparedness supplies to every household that participates	Please promote- at least of 50 participants are required	Seneca Co. health dept. is co- sponsoring event and will promote in their March Newsletter. It will appear in STEPS enews and social media platforms	Spread the word and register yourself upon receipt of the link electronically. Theresa to send by early next month.
8:00	Farmer’s Market: kicks off 6/19 Friday @ Ovid Strawberry Festival	David	info share	Following the market at the strawberry fest subsequent markets to held in front of 3 Bears on Friday’s 3-7 pm through the end September	Check it out!	
	Seneca County Housing Fair	Theresa	“ “	Sen. County Housing Fair to be held at County Office Building	“ “	Tuesday 4/7- 10-3 pm Seneca County Housing Fair
“ “	Art; 2 murals in Interlaken planned this summer. Romulus exchange student, Paola designing the art for a new book box. Kylie SS high school	Karel Titus	none	none	Continue subcommittee work in area of art.	Continue subcommittee work in areas of art & community gardens 2 Garden mtgs. 2/29 - OCG (Ovid Community Garden) 10 am – Noon at the Ovid Library

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	student to mural south side of kiosk @ OCG this summer					Lodi Community Garden 11am- 1pm at the Lodi Library
“	STEPS Resident Health Promotion Project : Creative Movement/Toddler Dance Class in session	Theresa	RHPP	n/a	series ends mid-March	Next RHPP on deck: CPR/AED project in Covert being fleshed out. Family yoga
“	Update on Mama Bear tourism site, sprucing up facility with paint and décor for Spring opening	Phyllis	Info/brochure racks being installed COC providing the Bears with a computer.	Efforts underway to change purpose of Papa Bear to a Cultural Center – portraying a welcoming relaxed atmosphere in the jury room.	Volunteers contact; pmotill@outlook.com	Training for volunteers TBA -Anyone interested in helping contact Phyllis.
8:10 pm	Next Meeting	Karel Theresa	Set Agenda	IPE 3/23 6:30 pm at the STEPS Office. Risers meeting 3/25 6:30 pm @ Romulus School in Media Room. (entrance by the gym)	Thanks for making the community a better place, one project at a time!	IPE 4 th Monday every month. Risers standing mtg -4th Wednesday every other month This weekend: Sat., 2/29 –Community Garden Meetings. 1. OCG (Ovid Community Garden) 10 am-Noon at the Ovid Library. 2. Lodi Community Garden 11am- 1pm at the Lodi Library

Final